



Basketball



SPECIAL OLYMPICS
GB NATIONAL GAMES
SHEFFIELD 2017



All Saints Sports Centre, 95 Norfolk Park Road, Sheffield, S2 2RU

Head Coach Manual



SPECIAL OLYMPICS
GB NATIONAL GAMES
SHEFFIELD 2017



Special Olympics
Great Britain



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Welcome to the Special Olympics GB 2017 National Summer Games in Sheffield!

We are thrilled to be back in Sheffield – the City hosted the Games in 1993 – and on behalf of Special Olympics GB, I would like to officially and warmly welcome you to the Games.

This year's Special Olympics GB National Summer Games – which are held every four years – will be the biggest disability sports event in the country in 2017, with 2,600 athletes with intellectual disabilities from across England, Scotland and Wales taking part in 20 different sports.

Competing at a National Games provides our athletes with a platform where they can strive to achieve personal bests and to demonstrate their abilities to the community but it also enables them to build their self-confidence and self-esteem, travel and socialise with other competitors and make new friends.

I want to thank you for giving up your time and energy to prepare, train and ready your athletes to compete at these Games and we are working hard to ensure that they will remember the experience forever. To ensure this and to deliver a first class Games for you, we have recruited a further 1200 volunteers to help us in creating a backdrop of energy and enthusiasm for the event from start to finish.

All that remains is for me to wish your delegation a most memorable Games and I look forward to seeing you in Sheffield this August.

With warmest best wishes

Karen Wallin

Special Olympics GB Chief Executive Officer

Special Olympics Oaths

Athletes Oath “Let me win. But if I cannot win, let me be brave in the attempt.”

Coaches Oath “In the name of all coaches and in the spirit of sportsmanship, I promise that we will act professionally, respect others, and ensure a positive experience for all. I promise to provide quality sports and training opportunities in a safe environment for all athletes.”

Officials Oath “In the name of all judges and officials, I promise that we shall officiate in these Special Olympics Games with complete impartiality, respecting and abiding by the rules which govern them, in the spirit of sportsmanship.”

Important Note

The information in this document is correct at the time of publishing but is subject to change. Any updates will be communicated to Head Coaches as soon as possible.



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Important Contact Details

Venue Management Team



Venue Manager
Janet Hall



Venue Operations Manager
Kate Helm



Event Services Manager
Caitlin Russell



Competition Manager
Jon Stonebridge
jon.stonebridge@me.com
07808 182224



Deputy Competition Manager
Jacob Meaton
j.g.meaton@gmail.com
07786 144414



Head Official
Emma-Jane Gardner

Special Olympics GB National Office



Sports & Development Director
Andy Heffer
andy.heffer@sogb.org.uk
07973 838988



Competition Development Manager
Emily Onley
emily.onley@sogb.org.uk
07972 142754

Sports Specific Jury

Role	Name
Competition Manager	Jon Stonebridge
Deputy Competition Manager	Jacob Meaton
Head Official	Emma-Jane Gardner



Welcome

We hope this manual will help you and your sports squad navigate through and enjoy every aspect of the competition.

We have tried our best to include as much essential information as possible which we hope will ensure a great atmosphere to go with a great Games.

Jon Stonebridge

Basketball Competition Manager

Participation Statistics

The Special Olympics GB 2017 National Summer Games will take place in the city of Sheffield between 7 – 12 August and the Basketball competition will involve 22 athletes (6 teams) in the 3v3 competition and 126 athletes (15 teams) in the 5v5 competition all coming from 10 different delegations.



2600 Athletes with intellectual disabilities of all ages and abilities



7000 Family members and supporters



1000 Games Volunteers



200 Sports Officials



900 Coaches



20 Sports



20 Delegations from Across Great Britain and Australia



A **huge** media reach



The **largest** disability multisport event in the UK

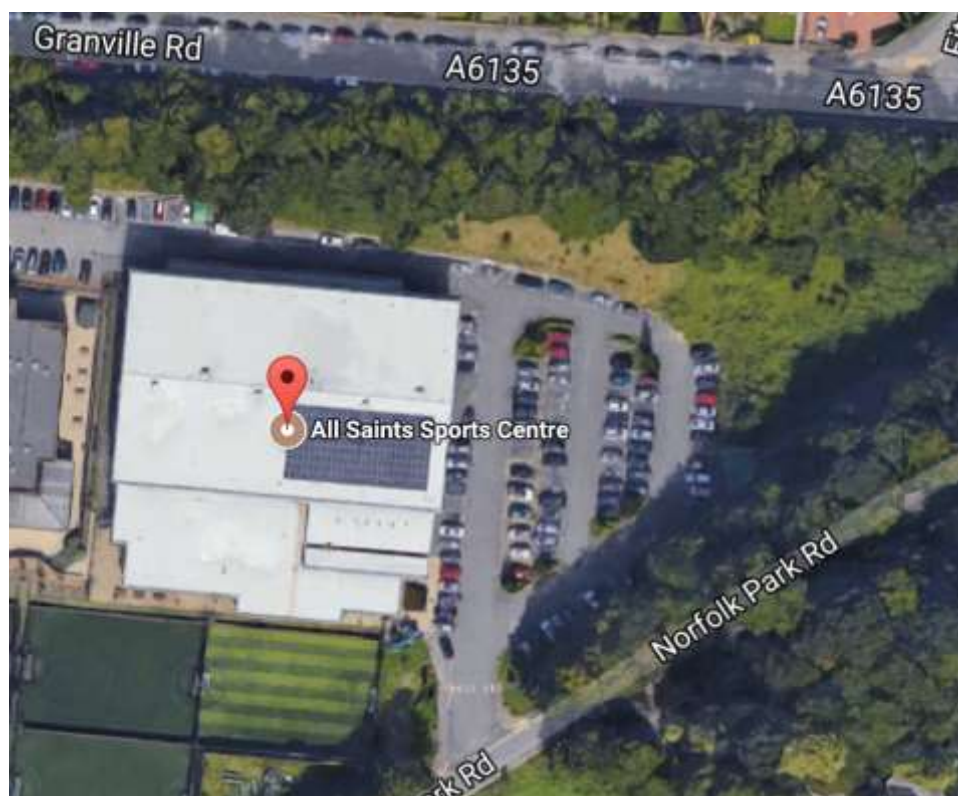


Competition Venue

All Saints Sports Centre, 95 Norfolk Park Road, Sheffield, S2 2RU

All Saints Sports Centre is approximately 3.3 miles from the delegation accommodation.

Limited food will be available from the coffee bar at All Saints Sports Centre and it is suggested that spectators bring a picnic lunch although there are some local shops nearby.



Car Parking

Delegations will be picked up from the accommodation site and dropped off at All Saints Sports Centre. Car parking is available for any delegation members who are making their own way to the venue (subject to availability).

Changing Facilities and Toilets

Athlete changing rooms and toilets are located on the right hand side, after the main entrance to the competition halls.

Field of Play

The 5v5 competition will be played on full size basketball courts (15 m x 28 m).

The 3v3 competition will be played on half size basketball courts (15m x 14 m).



Seating

Seating will be available at All Saints Sports Centre around the courts. For the play off finals, only the show court with bleacher seating and chairs will be used.

Sports Information Desk

The venue will have a Sports Information Desk close to the entrance. The purpose of the Sports Information Desk is to act as the main point of contact for Head Coaches with the Competition Management Team and to provide accurate and timely information about the competition to each delegation.

The Sports Information Desk will open at least half an hour prior to the start of competition and remain in operation until half an hour after the conclusion of the day's competition.

On arrival at the venue, the Head Coach must report to the Sports Information Desk to pick up information updates. They must also inform the Sports Information Desk if there are any athletes/teams missing from those listed on the competition schedule.

Members of the delegation wanting to contact the Competition Management Team may also do so via the Sports Information Desk.

The Sports Information Desk will:

- Distribute and post results
- Show bulletins
- Provide competition schedules and updates
- Have available copies of:

- [Protest Forms](#)

[International Basketball Federation \(FIBA\) Rules \(2014\) for 5v5 event](#)

[International Basketball Federation \(FIBA\) Rules \(2016\) for 3v3 events](#)

- 2016 version of the [Special Olympics Basketball Sports Rules](#)
- [Accident, Incident, Ill Health, Hazzard Report Forms](#)
- [Safeguarding and Welfare Report Forms](#)
- Any other sports specific information

Sports Rules

General Sports Rules

The competition will run in accordance with [Article 1 of the Special Olympics Sports Rules](#), the 2016 version of the [Special Olympics Basketball Sports Rules](#) and [International Basketball Federation \(FIBA\) Rules \(2014\) for 5v5 event](#) and the [International Basketball Federation \(FIBA\) Rules \(2016\) for 3v3 events](#).



Tuesday will be the 5v5 classification. Wednesday will be the 3v3 competition and cross classification matches. Thursday will be the pool matches. Friday will be the play offs and play off finals.

Games Specific Rules

All rules will be the same as the FIBA rules with the below additions:

- Substitutions can be made on any dead ball situations. Please make table officials and referees aware before making the subs
- If any of your players have special requirements and or needs in terms of health or possible triggers that can be negated by speaking to the referees before the game please do so
- In the classification matches each player will have 3 personal fouls, with 4 team fouls per game
- In the pool matches and play offs this will change to 4 personal fouls, with 5 team fouls per half
- Referee's will be briefed prior to the competition regarding game adaptations which will be discussed in the Head Coach Meeting

Timings

For the 5v5 competition, the classification games and the pool games will be one period of 8 minute games. After that each game will be two 8 minute halves.

The 3v3 competition will be either an 8 minute game or if a team gets to 21 points first the game ends immediately.

Scoring

The scoring system classification matches and pool matches:

- 3 points for a win
- 2 points for a draw
- 1 point for a loss

Courts

The venue has three courts in two halls. Pool A and B will be in the big hall whilst Pool C will be in the smaller hall. All play off finals will be played on the show court that straddles courts 1 and 2.

Divisioning and Classification

Divisioning will be based upon Special Olympics GB [Basketball Player Rating Forms](#) provided by delegations prior to the Games as well as classification matches being held on Tuesday 8 August for the 5v5 competition.

Divisioning will be done in accordance with [Article 1 of the Special Olympics Sports Rules \(Section I\)](#) to ensure fair competition. The divisioning process will make every



attempt to yield no fewer than three and no more than five teams per division. Teams will be divisioned based on ability.

Head Coaches must make sure that all player ratings submitted for the competition are accurate.

Divisioning of teams into final competition will be performed by a Divisioning Committee utilizing the Games Management System (GMS). Divisioning is not subject to protest.

For further details on [divisioning](#), please view the Special Olympics GB website or view the [divisioning video](#) provided online by Special Olympics International.

Maximum Effort Rule

Coaches must ensure that competitors participate honestly and with maximum effort in all classification rounds and/or final competition as per [Article 1 of the Special Olympics Sports Rules \(Section 11\)](#). Individuals who are identified as not participating to their full potential with the intent of being placed in a lower division will be disqualified from the competition. The Competition Management Team will be monitoring teams to make sure that they are complying with the Maximum Effort Rule. For further details on the [Maximum Effort Rule](#), please view the Special Olympics GB website.

Protest Protocol

Only the Head of Delegation or Head Coach or a designated Coach registered as such (in the absence of the Head Coach) can file a protest and must do so abiding by the rules of each sport. The Head of Delegation/Head Coach must complete a [Protest Form](#) in order for the Sport Specific Jury to consider the protest.

There are three main guidelines for what is considered as a situation of protest:

1. Misinterpretation of sport rules
2. Failure of the Referee or Judge to apply the correct rule at a given situation
3. Failure to impose the correct penalty at a given violation

Any protest involving the judgment of the Referee or Judge will not be taken under consideration. Divisioning and meaningful involvement decisions can also not be protested.

A protest must cite each violation by stating the specific number noted in the 2016 version of the [Special Olympics Basketball Sports Rules](#) and a clear description of why the Head of Delegation/Head Coach feels that the rule has not been followed.

Protests must be put in writing on the appropriate [Protest Form](#) (fully completed) and submitted within **30 minutes** of the conclusion of the event and before any awards are



presented. Copies of [Protest Forms](#) will be available from the Sports Information Desk.

Protests must be accompanied by a **£20.00** deposit, which will be refunded if the protest is upheld.

Video recordings will not be acceptable as evidence to support a protest.

There is no right of appeal for a Sports Specific Jury's decision, however the Games Rules Jury will review all protests at the end of competition each day and their decision shall be final.

Competition Schedule

A detailed schedule of the Basketball competition will be available on the Games website (www.sheffield2017.org.uk/) in July 2017.

Please see below for an overview of the Basketball competition days at All Saints Sports Centre (All Saints).

Tuesday 8 August

Activity	Notes	Times
Breakfast	At accommodation	TBC
Arrival of Delegations	At All Saints	9.00am
Head Coach Meeting	Officials Lounge	9.00am-9.15am
Delegations change into kit	Changing Rooms	9.00am-9.30am
Warm Up	Courts 1, 2 and 3	9.30am-10.00am
Classification (5v5)	Courts 1, 2 and 3	10.00am-12.30pm
Departure of Delegations	From All Saints	12.45pm
Lunch	At accommodation	TBC
Opening Ceremony	Bramall Lane Stadium	5.00pm-9.00pm
Dinner	Packed	During Opening Ceremony

Wednesday 9 August

Activity	Notes	Times
Breakfast	At accommodation	TBC
Arrival of Delegations	At All Saints	9.30am
Head Coach Meeting	Officials Lounge	9.30am-9.45am
Delegations change into kit, individual team warm ups	Changing Rooms and courts	9.30am-10.00am
Competition (3v3)	Courts 1 and 2	10.00am-12.00pm
Cross Classification (5v5)	Courts 1, 2 and 3	12.00pm-1.00pm
Lunch	Packed	12.00pm-1.00pm
Departure of Delegations	From All Saints	1.15pm
Dinner	At accommodation	TBC



Thursday 10 August

Activity	Notes	Times
Breakfast	At accommodation	TBC
Arrival of Delegations	At All Saints	9.30am
Head Coach Meeting	Officials Lounge	9.30am-9.45am
Delegations change into kit, individual team warm ups	Changing Rooms	9.30am-10.00am
Competition (5v5)	Pool Matches	10.00am-1.00pm
Lunch	Packed	12.00pm-1.00pm
Competition (5v5)	Pool Matches	1.00pm-4.00pm
Departure of Delegations	From All Saints	4.15pm
Dinner	At accommodation	TBC

Friday 11 August

Activity	Notes	Times
Breakfast	At accommodation	TBC
Arrival of Delegations	At All Saints	9.30am
Head Coach Meeting	Officials Lounge	9.30am-9.45am
Delegations change into kit, individual team warm ups	Changing Rooms	9.30am-10.00am
Competition (5v5)	Play offs	10.00am-12.00pm
Lunch	Packed	12.00pm-1.00pm
Competition (5v5)	Play off finals on show court	1.00pm-4.00pm
Awards Ceremony	On the show court	4.00pm-5.00pm
Venue Closing Ceremony	On the show court	5.00pm-5.30pm
Departure of Delegations	From All Saints	5.30pm
Dinner	At accommodation	TBC

Events

Events Offered

- Team Competition – Male or Mixed (Senior)
- Half-Court Basketball: 3 on 3 Competition – Female (Senior)
- 3v3 Mash Up - There are a lot of different activities for your players to take part in throughout the week outside of basketball. That said if your players can't get enough basketball, whilst the female 3v3 competition is underway there will be friendly opportunities for the males to take part in, turn up and play 3v3 basketball on the spare courts. There will be no set times to play, just turn up with a team of 3-5 players and matches will be arranged, coaches could be tempted to play in the spirit of play Unified.

Entry Regulations

- An athlete must not be entered into more than **one** team
- Members of all teams must be **16 years old** on 8 August 2017



- A Special Olympics GB [Basketball Player Rating Forms](#) must be submitted for each athlete

Team Competition (5v5)

- Maximum squad size = 12 athletes
- Minimum squad size = 7 athletes
- Teams can be of mixed gender but will be placed in the male event

3 on 3 Competition

- Maximum squad size = 5 athletes
- Minimum squad size = 3 athletes

Competition Format

The 5v5 competition will include classification matches followed by pool matches, and playoffs.

The 3v3 competition will be a round robin followed by playoffs.

Warm Up Area and Times

A short warm up will be allowed prior to each match on court.

Competition Staging

All delegations must check in on arrival to the venue and be present on court for their warm up time.

Coaches are responsible for ensuring that teams arrive at the court area wearing appropriate competition attire as well as their accreditation pass. Games Volunteers will collect accreditation passes from athletes before they compete and return them after competition is completed.

Uniform, Clothing and Equipment

All competitors must be appropriately dressed and Head Coaches are reminded that competition uniform must be in accordance to the regulations as per the [Special Olympics General Rules \(Section 5.08\)](#).

All team kit to be worn and provided by the delegations. These will need to be numbered if there is a colour clash a team will be asked to wear bibs.

Commercial Messages and National Flags

The following rules apply to competition, Opening and Closing Ceremonies, and Award Ceremonies:

- No national flags are permitted on the athletes uniform
- Athletes are prohibited from wearing clothing, bibs, or signs with commercial names or commercial messages, other than "normal commercial markings" of the clothing manufacturer. Normal commercial markings include:



- On larger clothing items, such as shirts, jackets, pants, jerseys, and sweatshirts, one logo or commercial name per clothing item is permissible, if that name or logo display does not exceed an area of six square inches or 38.7 square cm (such as a display measuring 2" x 3" or 5.08 cm x 7.62 cm)
- On small clothing items, such as caps, socks, hats, gloves and belts, one logo or commercial name per clothing item is permissible, if that name or display does not exceed an area of three square inches or 19.35 square cm
- On athletic shoes, no logos or commercial names are permissible except for names or logos, which are included by the manufacturer on athletic shoes that are sold to the general public

Athletes may wear, carry or use clothing and/or non-apparel items that are not part of their sports equipment, which contain small and attractively designed identifications of corporate or organisational sponsors at sports venues (other than the sites of competition, such as at training or practice sessions outside of competition venue).

For the complete rules regarding athletes uniforms, please see the [Special Olympics General Rules \(Section 5.08\)](#).

Head Coach Meetings

Head Coach meetings will be held at the following times:

Date	Location	Time
Tuesday 8 August	Officials Lounge	9.00am-9.15am
Wednesday 9 August	Officials Lounge	9.30am-9.45am
Thursday 10 August	Officials Lounge	9.30am-9.45am
Friday 11 August	Officials Lounge	9.30am-9.45am

Attendance at these meetings is mandatory. Only the Head Coach or an appointed representative from the delegation in the absence of the Head Coach may attend Head Coach meetings.

Results

As well as being displayed on the Games website (www.sheffield2017.org.uk/) the results will also be displayed at the venue at the registration desk and in Officials Lounge.

Disqualification Codes

Code	Description	Code	Description
DNF	Did not finish	ME	DQ - Maximum Effort
DNS	Did not show	TEC	DQ - Technical
DQ	Disqualified	UNI	DQ - Uniform violation
FOR	DQ - Forfeit	US	DQ - Unsportsmanlike conduct



Awards

Awards Staging

The awards staging area is designated as a holding area for athletes prior to their awards ceremony in order to ensure that all athletes are present for their awards ceremony.

At the end of the competition, all teams should report to the awards staging area.

Coaches are responsible for ensuring that athletes arrive at the awards staging area wearing appropriate attire e.g. fully dressed in a delegation tracksuit.

Athletes may not leave the awards staging area without permission from the Awards Coordinator. After an awards ceremony, a coach from the relevant delegation must collect their athletes. The specific details of this process will be outlined at the Head Coach meeting.

Coaches, family members and spectators are not allowed within the awards staging area.

Awards Ceremonies

All awards ceremonies will take place in accordance with [Article 1 of the Special Olympics Sports Rules \(Section K\)](#), giving due respect to the athletes and highlighting their achievements.

For all events, medals will be presented to first, second and third place finishers, while ribbons will be awarded to fourth and fifth place finishers. Teams who are disqualified (for reasons other than unsportsmanlike behaviour or violations of the divisioning requirements of the sports rules) shall be presented with a participation ribbon.

In the case of a tie, each team that has achieved the same result shall receive the award for the highest place.

Awards ceremonies will be held on the main court on Friday 11 August between 4.00pm-5.00pm.

Closing Ceremony

There will not be a central Games Closing Ceremony. Instead each sport/venue will have its own closing ceremony. For Basketball, a venue closing ceremony will be held following the final awards ceremony. This will be held on the main court between 5.00pm-5.30pm.



Codes of Conduct

Athletes/Unified Partners Code of Conduct

All athletes/unified partners are expected to adhere to the [Special Olympics GB Athletes/Unified Partners Code of Conduct](#) at all times during the Games.

Any disciplinary issues arising concerning athletes/unified partners will be dealt with in accordance with Special Olympics GB rules and (where relevant) Special Olympics GB's Disciplinary Procedures.

Volunteers Code of Conduct

All members of the delegation who are not athletes/unified partners are bound by the Special Olympics GB [Staff & Volunteers Code of Conduct](#) at all times during the Games.

Any disciplinary issues arising concerning members of the delegations who are not athletes/unified partners will be dealt with in accordance with Special Olympics GB rules and (where relevant) Special Olympics GB's Disciplinary Procedures.

Medical

It is the Head Coaches responsibility to ensure that **all** individuals attending the competition as part of their sports squad complete either an [Athletes/Unified Partners Health Information Form](#) or a [Volunteers Health Information Form](#) (whichever is relevant). The Head Coach must keep a copy of this on them at all times during the Games because the Health Information Forms must be available should an athlete or delegation volunteer require medical treatment while at the Games.

Athletes with Atlanto-Axial Instability

As covered on the first page of the [Athletes/Unified Partners Health Information Form](#), Special Olympics GB no longer requires an athlete to have an X-Ray to check for Atlanto-Axial Instability. Instead any athlete who shows any signs of neurological symptoms should have a full neurological examination by a competent doctor, which may or may not include an X-Ray at the discretion of the doctor.

The Special Olympics International Medical Advisory Committee has reviewed the available evidence and concluded that the X-Ray alone may have false positives and false negatives (meaning some athletes may be incorrectly identified as not at risk, and miss those who may be at risk). Therefore, it is neurological symptoms that count and that these should be investigated in all athletes rather than in some athletes with specific diagnoses and for only some sports.



General First Aid

First Aid Posts will be available at all venues during the hours of competition.

These will be manned by a doctor/nurse/physiotherapist on a rota.

First Aid Posts will triage, treat or refer to further services.

Medical Centre

The Games Medical Centre will be located at the delegation accommodation (Endcliffe). Medical Volunteers consisting of doctors, nurses and physiotherapists will be available. Medical Centre Volunteer will triage, treat or refer to Sheffield Hospitals or external GP services.

Triage Clinics run by General Practitioners will be held at the following times:

Monday 7 August	6.00pm - 7.00pm
Tuesday 8 to Friday 11 August	9.00am - 10.00am
Wednesday 9 to Friday 11 August	6.00pm - 7.00pm

Physiotherapy Support

This will be available at selected venues as part of the first aid team and will also be available at the delegation accommodation (Endcliffe).

Emergency Procedures

The Head of Delegation/Head Coach should contact Dr Janet Chelliah (**07377475653**) if an athlete needs to be seen between 8.30am and 9.00am, or 10.00am and 6.00pm, when there is no triage clinic. Dr Chelliah will arrange for the athlete to see an appropriate person. Outside these times, there will be a nurse, physiotherapist or GP on site at the delegation accommodation (Endcliffe).

An on-call nurse is available for emergencies between 7.00pm and 8.30am and is contactable on **07377475653**.

The National 111 service also provides medical advice. Dial 111 free from any mobile or landline. If necessary, this service will offer telephone advice, refer people to local hospitals, or will visit the residential address if needed.

Please ensure all medical information is available in accordance with Special Olympics GB Procedures.

Sometimes it may be necessary to call **999** if there is a **life-threatening medical emergency**. After doing this please immediately notify the Venue Manager (if at a sports venue) or call the emergency number on the back of your accreditation pass (if at the delegation accommodation or elsewhere).



Safeguarding and Welfare

Special Olympics GB acknowledges the duty of care to safeguard and promote welfare of all our members and are committed to ensuring that safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice.

Special Olympics GB has recruited a qualified and experienced Safeguarding & Welfare team for the Games led by the Ann Craft Trust. The Safeguarding & Welfare Officers will be based at the University Campus and there will be 24 hour cover. There will also be a safeguarding and welfare volunteer based at all venues. The Safeguarding & Welfare team will be visible throughout the games and wearing bright yellow games t-shirts.

Any safeguarding or welfare related incidents or allegations during the Games must be referred to the Safeguarding & Welfare team and will be dealt with in accordance with current Special Olympics GB policies and procedures.

There is a **24 hour hotline number** for use during the Games which will go directly to the Safeguarding & Welfare team: **07957 334905** (this number will also be on the reverse of all accreditation passes).

The Games Safeguarding & Welfare Plan will be sent out to all delegations prior to the Games.

Health and Safety

At the Head Coaches meeting at the start of each day, the Head Coaches will be briefed on the hazards, precautions and safety procedures for the venue.

The Head Coach shall then brief their delegation on the venues hazards and precautions. All coaches shall ensure their delegation complies with the safety rules throughout the event obeying any instructions given to them by Games Volunteers or facility staff.

Members of the delegation must ensure that all stairs and walkways are always kept clear.

Head Coaches are reminded that during the Games, their sports squad will need to be kept healthy protected from the **sun and remain hydrated by drinking water**.

Emergency Evacuation

In the event that the fire alarm sounds:

- Facility staff will supervise the evacuation of the building
- Leave the venue in an orderly fashion through the closest fire exit as directed by the facility staff (do not take any personal belongings with you)



- Upon leaving the building, you will be directed to the relevant muster point by the facility staff
- No one is to re-enter the building until the announcement is made by the Facility Manager that it is safe to do so

Accident Reporting

All accidents and incidents, ill health and hazards must be reported to the Games Management using a [Special Olympics GB Accidents, Incidents, Ill Health or Hazards Report Form](#).

Security

There is no facility for leaving valuables at the venue however there are lockers in the changing rooms that operate with a £1.00 coin (refundable). Delegations are responsible for their own valuables and possessions at all times.

Accreditation passes must be worn at all times by all members of the delegation (except for athletes during actual competition). Access to certain areas will only be possible with the correct accreditation pass.

Photography Policy & Usage of Phones

Usage of Phones (athletes)

Although all Special Olympics delegations will encourage all athletes to phone home or contact their family during the Games, we are keen that a strict policy of athletes' mobiles being switched off is adhered to whilst in Games competition or training venues in Sheffield, as they can disrupt the sessions. Parents, family and friends should be reminded not to contact athletes by phone or text or e-mail while the athletes are at their sports venue.

Photography Policy (Delegations)

In this social media and modern world, athletes will want to take photos with their phones and upload them on various media platforms for their family and friends to see. However, there is a very strict Special Olympics GB directive on this which must be monitored and implemented.

Unintentionally, an athlete may capture the image of another athlete who, for legal and personal reasons, may not be photographed or has not given their permission to be photographed. If that image was then made public on a social media site it could have serious legal consequences for the athlete posting the photo, the supervising coach, the Special Olympics delegation and Special Olympics GB.

Athletes should of course be given the opportunity to take photos in a supervised and coach controlled environment – where there is no danger of anyone walking into a



shot unintentionally. Please talk these restrictions through with your athletes prior to them leaving for Sheffield.

However, the issues remains, where we must be vigilant, that athletes may inadvertently take a photo of an athlete who has a custody order, similar serious safeguarding protection, etc. Even an athlete in these categories being accidentally photographed in the background of a picture is a potentially significant issue.

It is the responsibility of each delegation to ensure that any athletes must be indicated by the Head of Delegation and/or Head Coaches to the Venue Manager/Media Officer at the start of each day at their sports venue. Currently we are only aware of two athletes with such restrictions so please check and let Special Olympics GB know if you have any athletes within your delegation who for legal reasons cannot be photographed.

We will be registering all photo and video devices at venues this will include volunteers, families, friends and any public supporters as well as briefing and registering Games professional photographers and Games volunteer media photographers about this policy.

Restricted Areas

Restricted areas will be signposted throughout the venue. This is to allow the Venue Management Team and Games Volunteers the space needed to run the competition, and for security reasons, these areas may be restricted to delegations and Games Volunteers only. Some areas may also restrict access for delegation Coaches. No unauthorised persons may enter these areas without permission from the Competition Manager/Venue Manager. Any infraction of this rule may lead to the disqualification of the individual(s) concerned without the right of appeal.

Catering

Packed lunches will be delivered to the venue to be collected by basketball delegations between 12.00pm-1.00pm on Wednesday 9, Thursday 10 and Friday 11 August.

Bottled drinking water will be available at the venue for delegations and Games Volunteers/Officials.

Snacks and other beverages may be purchased from the café at the venue.



Additional Information

Delegation Information

Heads of Delegation and Head Coaches are responsible for ensuring that the Competition Management Team has all of the relevant and current information regarding their sports squad entering the Games.

On the majority of the days after the basketball competition has finished, the Netball competition will be starting, so please make sure that your delegation leaves promptly to enable the Netball players to prepare for their tournament.

Families and Spectators

Catering

The existing Goals café will be open serving hot and cold food and drinks and there is a park opposite the school that is ideal for picnics.

Spectating

There will be seating on chairs and bleacher benches. If all seats are full we ask that priority is given to spectators with family members playing in the match on court.

Other Tips

This venue is very accessible and is only a 15 minute walk from Sheffield Train Station and a 10 minute walk from the Sheffield College tram stop.

Parking

There is a car park at this venue. There are plenty of on street parking spaces within walking distance of the venue also and we ask that drivers use these spaces when the car park reaches its full capacity.

Media

Our Communications Team is delighted to confirm that numerous television crews, radio stations and media outlets – including BBC, ITV, Sky, etc. will be visiting and reporting on our athletes and the 20 sports during the Special Olympics GB National Games and this is a great opportunity for us to continue to raise the awareness and profile of Special Olympics GB.

All media will be wearing official media accreditation, so everyone can identify them as they move around the venues and Opening Ceremony but the media will not have access to the delegation only areas such as accommodation, changing rooms or dining areas.

If any member of the media approaches you in your capacity as a delegation coach (e.g. for interviews) please feel free to talk to them. If not or should you require any guidance - please contact **Chris Hull on 07713193927** or **Elliot Forward on 07947199015**.



We have an Emergency Communication Protocol established for the Games so if there are any emergency situations, (e.g. an athlete/volunteer accident) delegation members are not authorised to talk to the media. Please refer all media issues immediately during such incidents or situations to Chris or Elliot who will be based at the Media Centre at the English Institute of Sport Sheffield or the athlete village.

Honoured Guests

Honoured Guests will be attending the Games to present awards at each venue.

Each day there will also be Honoured Guests who are in Sheffield and may go to the venue for a look around and to spectate.

Please feel free to encourage members of your delegation to introduced themselves and interact with the Honoured Guests where appropriate.

Alcohol and Tobacco

All delegations are reminded that as detailed in [Article 5 of the Special Olympics General Rules](#), **no alcohol or tobacco products** are allowed at any Special Olympics training or competition venue. In addition to this, it is Special Olympics GB policy that no member of a delegation may consume alcohol at any time while Special Olympics has 'duty of care' responsibility for Special Olympics Athletes/Unified Partners.

Insurance

Special Olympics GB always puts the safety of the participants first and will have in place all insurance required for an event of this size including but not limited to our usual £10 million public liability indemnity. The insurance coverage starts from the moment when each delegation arrives in Sheffield, and expires upon the conclusion of the Games, not including any extended period of stay arranged by the delegations themselves after the Games.

Venue Map





SPECIAL OLYMPICS
GB NATIONAL GAMES
SHEFFIELD 2017



Special Olympics
Great Britain



For general information on the local area please drop in to:

Visitor Information Centre, Unit 1, The Winter Garden, Surrey Street, Sheffield, S1 2LH.

- Mon-Fri: 9.30am-1.00pm and 1.30pm-5.00pm
- Sat: 9.30am-1.00pm and 1.30pm-4.00pm

Phone: 0114 275 7754

www.welcometosheffield.co.uk



2019 World Summer Games



SPECIAL OLYMPICS | الأولمبياد الخاص
WORLD GAMES | **الألعاب العالمية**
ABU DHABI 2019 | أبو ظبي 2019

The Special Olympics 2019 World Summer Games are taking place in **Abu Dhabi** from **14 to 21 March 2019** and Special Olympics GB are recruiting **Head Coaches** and **Coaches** to lead each of the GB sports squads at the Games. We are also welcoming **Athlete/Unified Partner** applications for each of the official summer sports.

If you are interested in applying you can download the details from the Special Olympics GB website (<http://specialolympicsgb.org.uk/events/15th-special-olympics-world-summer-games-2019>) or talk to one of the following people:

Laura Baxter

2019 World Summer Games
GB Team Head of
Delegation



laurasteviebaxter@gmail.com
07534 366756

Andrea Manson

2019 World Summer Games
GB Team Assistant Head of
Delegation



andrea.manson@talktalk.net
07801 868691

Emily Onley

Special Olympics GB
Competition Development
Manager



emily.onley@sogb.org.uk
07972 142754

- Head Coach application deadline: **12.00pm Tuesday 29 August 2017**
- Coach as well as Athletes/Unified Partners* application deadline: **12.00pm Monday 30 October 2017**

*Athlete/Unified Partner Application Forms will not be made available until after Monday 4 September 2017)

Notes

Spread Out Your Joy And Pride!

Facebook, Twitter and Instagram are great ways to let the world know about your pride for the National Summer Games. Please post your support before, during and after the games.

Please follow our Facebook, Twitter and Instagram pages for games updates, imagery and information.

Facebook: **@SpecialOlympicsGB**

Twitter: **@SOGreatBritain**

Instagram: **@SpecialOlympicsGB**

Remember to tag us in your posts and use the hashtags

#SeeingsBelieving & #Sheffield17

Sheffield2017.org.uk

